



City of Hampton, VA

Meeting Minutes

Citizens' Engagement Advisory and Review Commission

Attendance: Leroy Foster, Jr., Jim Williams, Michele Benson, Alice Callahan, Simeon Green III, Ryan Taylor, Shannon Freeman, Debra Hudgins, Corey Palmer, Shawn O'Keefe, Crystal Carrington, Steve Bond (ACM), Councilman Will Moffett

Absent: Sanket Acharya (CEARC Community Liaison), Larry Enscore, Ahmed Noor

Staff: Synetheia Newby (Executive Director), Latiesha Handie (Program Coordinator)

Date: February 5, 2018 **Time:** 6:30pm **Venue:** Hampton Police Division Headquarters, 40 Lincoln Street, Hampton ***SPECIAL CALL MEETING***

Call to Order: Synetheia Newby, CUC Executive Director, called the meeting to order at 6:37 pm

Action Items

- There were no action items for this agenda.

Old Business

- There was no old business to address for this agenda.

New Business

Item 1: Welcome new CEARC Commissioners

- Synetheia Newby, CUC Executive Director, welcomed the new commissioners who were present.
- Commissioner Crystal Carrington and Commissioner Debra Hudgins introduced themselves to existing commissioners.
- During this item, Synetheia Newby also introduced our guests for the meeting: Honorable Anton Bell, Hampton Commonwealth's Attorney; Hampton Chief of Police Terry Sult, and Hampton Assistant Chief of Police K. Brighton

Item 2: Introduction of Attorney Brandi Law (City of Hampton City Attorney's Office)

- Brandi Law introduced herself as the designated legal counsel for the Citizens' Unity Commission, which provides oversight of CEARC.
- She provided a brief overview of the function of the City Attorney's Office and her sphere of influence relative to public safety in the City of Hampton.

Item 3: The Four Stages of CEARC Involvement and Engagement (Quick Overview)

- Assistant City Manager Steven D. Bond provided an overview of the stages of involvement and engagement for CEARC.
- He highlighted that the commissioners are always in Stage 1, which is monitoring, unless otherwise notified.
- A handout was provided to the commissioners and is attached to these minutes.

Item 4: Hold a closed meeting pursuant to Virginia Code Section 2.2-3711.A..1 to evaluate and review the performance of city personnel.

- The commission was advised of the aforementioned code section as it related to the remainder of the meeting.

Item 5: Certification of Closed Meeting

- Commissioner Shawn O'Keefe made a motion to enter into a closed session; Commissioner Debra Hudgins seconded the motion. The motion was carried and approved by vote of commissioners.
- The commissioners signed a statement of non-disclosure and submitted to Attorney Brandi Law.

Announcements

Next Meeting: Tuesday, February 20, 2018 @ 6:30pm

Meeting adjourned at 8:30 pm.