



City of Hampton

COMMUNITY DEVELOPMENT DEPARTMENT
DEVELOPMENT SERVICES CENTER
Phone (757)728-2444; Fax (757)728-2445
22 Lincoln St. 3rd Floor, Hampton, Virginia 23669
Office Hours: M-F 8am-4:30pm

"Oldest Continuous English-Speaking Settlement in America - 1610"

Footing Verification Guidelines

Effective Sept. 4, 2012

The following structures will require that property lines be identified in the field to enable the building inspector to verify the location and setbacks of the proposed structure at the time of the footing inspection:

- **All new single family dwellings**
- **Two-family attached dwellings**
- **Detached garages**
- **Any detached accessory structures requiring a building permit**

Room additions will be verified during field inspection by measuring from the existing structure to the excavated footing of the addition wall or foundation, and referencing those dimensions with those shown on the approved plans.

It shall be the responsibility of the owner, contractor or licensed surveyor to identify the property lines by staking or flagging the property line corners, providing string lines from new or existing property line pins or stakes. Identifiable markings on batter boards will also be acceptable.

The inspectors *WILL NOT* accept verbal verification, existing fences, walls, hedge rows, trees, etc. as points of reference in determining property lines and setbacks.

Please contact the area building inspector if you have any questions.

Steve Shapiro
Deputy Director
Community Development Department