

# Youth Violence Mini Grant Application for Prevention, Intervention & Re-Entry Programs

Agency Information and Program Narrative

\* Required

1. Email address \*

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2. Agency/ Organization Name \*

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3. Agency Address \*

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4. Agency Phone # \*

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5. Agency Alternate Phone #

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6. Agency email address \*

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7. Agency website address; if none, enter "none" \*

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8. Agency CEO/ Director \*

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9. Proposed Program Name \*

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10. Program Manager \*

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11. Program Manager Phone # (list best contact #) \*

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12. Program Type: \*

*Mark only one oval.*

Prevention

Intervention

Re-Entry

13. Total Amount Requested (cannot exceed \$10,000 and should match the total on the budget form to be submitted separately) \*

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- 14. Organization Commitment & Capacity (20 points) Please provide a brief (maximum 250 word) narrative which describes the organization's experience and capacity to successfully offer youth violence prevention, intervention or re-entry services. Include collaborative relationships with other organizations and whether those collaborations will contribute to this program. NOTE: if you have the narrative prepared, you can copy and paste it into this form! \*

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- 15. Program Description (30 points) Please provide a detailed 250-500 word narrative which describes the program for which this funding is requested. After the narrative, you will be asked to enter specific information about program clients and logistics. NOTE: if you have the narrative prepared, you can copy and paste it into this form! \*

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- 16. Where will the program be held? \*

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17. Are you planning to use a Hampton Community or Neighborhood Center? If you answer yes, please download, complete, and submit the "Facility Intent to Use Form" available on the website. \*

*Mark only one oval.*

- Yes, we will use a Community/Neighborhood Center and will submit the appropriate form
- No, we will not be using a Community/Neighborhood Center

18. Will transportation be provided? \*

*Mark only one oval.*

- Yes
- No

19. What age group(s) will be served in the program? \*

*Check all that apply.*

- 10-13 year olds
- 14-17 year olds
- 18-24 year olds
- Age is not a factor in program recruitment

20. What gender will be served in the program? \*

*Mark only one oval.*

- Both females and males
- Females only
- Males only

21. List any other specific criteria for participants: \*

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22. How many total participants will be served in the program? (enter a number) \*

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23. How will participants be recruited? \*

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24. Approximately how many hours will participants spend in program activities each week? (enter a number) \*

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25. For how many weeks will the program run? (enter a number) \*

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26. What plan do you have to implement the program if we continue to face restrictions based on the COVID19 pandemic?

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27. Please share any additional information on the program, its participants, and recruitment.

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Program Goals and Evaluation Plans

28. Please select the specific violence reduction focus area to be addressed by the program \*

*Mark only one oval.*

- Community Building & Empowerment (includes conflict resolution)
- Educational Development (includes social and emotional learning)
- Employment Readiness
- Family Support
- Mental Health Support (includes Trauma informed care)
- Out of School Time Activities (should include components of youth development)

29. Program Goals (20 points) Please describe the primary goals of the program (maximum 250 words). Explain how the activities described in the program will support the goals you are expecting to achieve. (Again, you can copy and paste.) After the narrative, you will be asked to enter up to 5 specific measurable outcomes with target success rates; if you have fewer than 5, list "none" in the description of the extra measures. \*

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30. Measurable Outcome #1 (e.g. 85% of participants will improve their conflict resolution skills as demonstrated through a pre and post assessment) \*

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31. Measurable Outcome #2 \*

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32. Measurable Outcome #3 \*

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33. Measurable Outcome #4 \*

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34. Measurable Outcome #5 \*

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35. If there are outcomes listed which require surveys or assessments as measures, please describe the instruments you are planning to use. (i.e. Are they purchased? already developed by your agency? or other?) \*

Horizontal lines for text entry.

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Budget Narrative and Match

36. Budget Narrative (20 points) Please describe exactly how funds will be used in support of program activities and outcomes (maximum 250 words). The narrative should follow the budget categories explaining what personnel costs and benefits will be paid, what funds will be used for transportation, supplies, facilities, equipment or other expenses. In addition, please explain how funding or in-kind contributions from other sources will be used; a minimum of 20% of program costs should be funded outside the grant (that's a 25% match to grant funds). As with other narratives, you can copy and paste your answer from another document. In addition to the narrative, applicants must download, complete and submit a detailed budget worksheet using the link on the website.

Horizontal lines for text entry.

Youth Violence Prevention Mini Grant Application

Implementation Plan and Timeline



37. Plan and Timeline (10 points) Please list the major action steps necessary to successfully launch and run your proposed program as described. For each step, please provide the timeframe for its completion and the person or agency who will take responsibility for the work. You can copy and paste here too!

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After you submit this application by clicking the button below, please remember to return to the Office of Youth and Young Adult Opportunities Website to download, complete and submit the Budget Worksheet, which is required for your application to be considered for funding. Thank you!

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